



**GENERAL TERMS AND CONDITIONS OF TEMPORARY EMPLOYMENT
AND JOB PLACEMENT**

Version 2025

Contents

Preamble.....	2
Article 1. Definitions	2
Article 2. Applicability.....	3
Article 3. Conclusion of the Agreement.....	3
Article 4. Billing method	4
Article 5. Terms of payment	4
Article 6. Information and data	5
Article 7. Dissolution	5
Article 8A. Liability.....	6
Article 8B. Liability in connection with offshore, oil, gas and geothermal	7
Article 9. Force majeure.....	7
Article 10. Confidentiality.....	7
Article 11. Transfer of rights and obligations	8
Article 12. Penalty clause	8
Article 13. Applicable law and competent court	8
Article 14. The hiring of Temporary workers	9
Article 15. Content and duration of the Agreement and the provision(s).....	9
Article 16. The Rate, (hourly) remuneration and other allowances.....	10
Article 17. Client information obligation	10
Article 18. Civil chain liability for wages	10
Article 19. Entering into a (direct) employment relationship between the Client and the Temporary Worker	10
Article 20. Selection of Temporary workers	11
Article 21. Client's obligation of care and indemnification towards Tecforce.....	11
Article 22. Identification and personal data	12
Article 23. Company car and company closure	12
Article 24. Applicability of general provisions	13
Article 25. Remuneration and content of the Job Placement Agreement.....	13
Article 26. Employment relationship between the Client and the jobseeker.....	13
Article 27. Selection of the job seeker	13

Chapter 1 General provisions

Preamble

Tecforce's activities include the provision and secondment of professionals within the technical industry, such as, for example the oil and gas industry, petrochemicals, geothermal and wind energy at onshore and offshore locations. When these professionals work under the direction and supervision of the Client, present general terms and conditions apply. Tecforce complies with the NEN-4400-1 standard and is included in the register of the Labour Standards Foundation (Stichting Normering Arbeid, SNA). The companies affiliated with Tecforce are:

- Tecforce Services B.V., registered with the Chamber of Commerce under number 34077097
- Tecforce Flex B.V., registered with the Chamber of Commerce under number 34077096
- Tecforce Professionals B.V., registered with the Chamber of Commerce under number 87142112

These general terms and conditions have been drawn up to clarify the rights and obligations of the parties with regard to the services to be performed and purchased under the Agreement related to Tecforce Group B.V. and/or affiliated legal entities, hereinafter referred to as Tecforce.

Article 1. Definitions

In these general terms and conditions, the following terms are used in the following sense, unless expressly stated otherwise:

- a. **'Tecforce'** is the private limited company Tecforce Group B.V. with its registered office and principal place of business in Beverwijk at Handelskade 6 (1948 NA) and registered with the Chamber of Commerce under number 57342504, as well as its affiliated companies;
- b. **'Temporary worker'** is any natural person who is made available to the Client by, or in the case of a Job Placement Agreement via, Tecforce to perform work under the leadership and supervision of the Client;
- c. **'Client'** is any natural or legal person with whom Tecforce enters into an assignment or other agreement, or to whom Tecforce makes an offer in the context of the conduct of Tecforce's business;
- d. **'Agreement'** is the agreement between Tecforce and the Client;
- e. **'Rate'** is the amount per time unit that the Client owes Tecforce for the provision of the Temporary Worker. It includes labour costs, such as wage costs, payroll tax and social security contributions, as well as a margin for Tecforce's services;
- f. **'Temporary Employment Agreement'** is the employment agreement between the Temporary Worker and Tecforce on the basis of which the Temporary Worker is made available to the Client to perform work under the direction and supervision of that Client pursuant to and through this Agreement concluded with Tecforce;
- g. **'Secondment Agreement'** is the Temporary Employment Agreement that does not include a temporary employment clause, and where the Temporary Worker is often specialist trained and where the Agreement is entered into with the Client with a view to long-term deployment.
- h. **'Job Placement Agency'** is Tecforce insofar as it helps employers, jobseekers, or both, in the conclusion of employment contracts;
- i. **'Client'** any natural or legal person who uses the services of Tecforce in the capacity of a job placement company;
- j. **'Job Placement Agreement'** the Agreement between Tecforce and a Client and/or a jobseeker to provide the services referred to in paragraph h;
- k. **'General terms and conditions'** are the present General Terms and Conditions for Temporary employment and Job Placement – Tecforce;
- l. **'Change order'** is an adjustment and/or addition and/or extension of the service;
- m. **'Temporary employment clause'** is the stipulation in the Temporary Employment Contract, as referred to in article 7:691 paragraph 2 of the Dutch Civil Code, which provides that the

temporary employment contract ends by operation of law when the secondment ends at the request of the Client.

Where reference is made in these general terms and conditions to Temporary workers, this means: male and female Temporary workers. Where reference is made to him and/or he, it is meant: him/her or he/she, Mutatis Mutandis.

Article 2. Applicability

- a. The present general terms and conditions apply to all offers made by Tecforce, Agreements concluded and the actual and legal acts performed for the implementation of this, where it concerns the provision of Temporary workers and job placement. A copy of these conditions can be found and downloaded free of charge from the website www.Tecforce.nl and will also be sent free of charge on first request. The applicability of any other terms and conditions is hereby expressly rejected.
- b. If at any time one or more provisions in these general terms and conditions are wholly or partially void or nullified, the other provisions referred to in these general terms and conditions will remain in full force and effect. In such a case, the parties will consult to agree on new provisions to replace the void or nullified provisions, whereby the aim and intent of the original provisions will be pursued as much as possible.
- c. The general terms and conditions consist of Chapter 1, containing the general provisions and Chapters 2 and 3, containing the special provisions for the provision of Temporary workers and for job placement respectively. The general part consisting of Articles 1 to 13 of these terms and conditions applies to all offers made by Tecforce, Agreements concluded, and acts of fact and law. If the offers or the concluded Agreements, factual and legal acts also or exclusively include:
 - The provision of Temporary workers, then, in addition to the general provisions, the special provisions of Chapter 2, as referred to in Articles 14 to 23, apply;
 - Job placement, then, in addition to the general provisions, the special provisions from Chapter 3, as referred to in Articles 24 to 27, apply;
- d. In the event of a conflict between the general provisions and the special provisions, then the special provisions of the applicable chapter 2 and/or 3 will prevail. In the event of a conflict between the conditions as set out in the Agreement and these general terms and conditions, the conditions as set out in the Agreement will prevail.
- e. The Client with whom a contract has once been concluded on these general terms and conditions is deemed to tacitly agree to the applicability of these terms and conditions to any and all Agreements concluded with Tecforce at a later date.
- f. Tecforce has the right to change these terms and conditions. Tecforce will inform the Client thereof in writing. In that case, the Client has the right to make a complaint within one month of this notification. If there is no response within a month, the change will be qualified as accepted and therefore irrevocable. The amended terms and conditions then also apply to Agreements already concluded and subsequent Agreements.

Article 3. Conclusion of the Agreement

- a. All offers, regardless of the way in which they are made, are without obligation.
- b. An offer made by Tecforce is valid up to 30 days after the date of the offer.
- c. The Agreement is concluded by written acceptance of the Client or because Tecforce actually makes Temporary workers available to the Client, or another statement from the Client shows that the Agreement has been concluded.
- d. A Job Placement Agreement is concluded immediately as soon as an employment contract under civil law or an appointment in the case of a civil servant is concluded between the Temporary Worker and the Client. Article 3 paragraph c, the last sentence also applies.
- e. The specific conditions under which the Temporary Worker is made available to the Client by Tecforce are included in the Agreement.
- f. An amendment or supplement to the Agreement will only take effect after it has been confirmed in writing by Tecforce.

Article 4. Billing method

- a. Unless otherwise agreed, Tecforce's invoices are based on the time sheets completed and approved by the Client, as well as the Rate and any additional surcharges and (expense) costs.
- b. The Client is responsible for the correct, timely and complete completion and approval of the time sheets. The approval takes place via (digital) signing of the time sheet, unless otherwise agreed.
- c. Unless otherwise agreed in writing, the time sheets must be submitted by the Client every Monday before 12:00.
- d. In the event of a difference between the time sheets submitted to Tecforce and the data supplied by the Client, the time sheets submitted to Tecforce will be deemed correct, unless the Client demonstrates the contrary.
- e. If the Temporary Worker disputes the data in the time sheets, Tecforce can invoice the number of hours worked and other costs as stated by the Temporary Worker, unless the Client demonstrates that the aforementioned time sheets are correct.
- f. If the Client does not comply with the provisions of paragraphs b and c of this article, Tecforce may decide to invoice the Client on the basis of the facts and circumstances known to it. Tecforce will not do this, before a reasonable consultation has taken place with the Client.
- g. If, after the Temporary Worker has appeared at the workplace, the Client makes use of his labour for less than three hours, the Client is obliged to pay the Rate for at least one working day per call if the agreed scope of work is less than 15 hours per week and the working hours are not fixed. Else the Client is obliged to pay the Rate for at least one working week.
- h. Tecforce has a G-account and the Client can request to enter into consultation about the possibility that the Client deposits a percentage of the invoiced amount into this account, as well as about the level of the percentage (maximum 20-25%). The aforementioned option can only be used if Agreement has been reached.
- i. At Tecforce's first request, the Client will provide Tecforce with written authorization to debit the invoice amounts from the Client's bank account by direct debit within the agreed term. The parties will use a SEPA authorization form for this.
- j. In the event of a changed order, Tecforce will charge the Client additionally the costs of all changes, additions and/or extensions of or to the Agreement as a result of a Change Order. In the absence of unit prices or if the specific unit prices do not apply to the Change Order, the compensation will be determined in reasonableness and fairness.

Article 5. Terms of payment

- a. Unless otherwise agreed in writing, the Client will ensure that Tecforce's invoices are paid without any deduction, discount or settlement within 30 days of the invoice date. Payments must be made to an IBAN account number designated by Tecforce.
- b. Tecforce is entitled to send partial invoices.
- c. Upon termination of the Agreement, Tecforce will prepare its final invoice. The provisions referred to in this article apply in full.
- d. If the costs incurred have not led to the desired result, this will not lead to credit, or at least does not release the Client from its payment obligation towards Tecforce.
- e. Only direct payments to Tecforce will fully discharge the Client from its obligation.
- f. Direct payment, or the provision of advances by the Client to the Temporary Worker, is not permitted, regardless of the reason or the way in which this is done. Such payments and provisions do not bind Tecforce and do not constitute grounds for any debt repayment or settlement.
- g. If the Client disputes an invoice, this will be communicated in writing by the Client to Tecforce within eight days after the date of dispatch of the invoice concerned, failing which the invoice will be definitively accepted without protest.
- h. In no case does a dispute of the invoice suspend the payment obligation of the Client.
- i. In the absence of payment within the term referred to in Article 5, paragraph a, the Client is legally in default and Tecforce is entitled to all rights and actions arising therefrom. From the date

of default, the Client will then also owe default interest of 3% per month, counting part of a month as a whole month, on the invoice amount to Tecforce.

- j. All costs, both in and out of court, including the costs of legal assistance, which Tecforce has to incur as a result of the Client's failure to fulfil its payment obligations, are at the expense of the Client. The extrajudicial collection costs of Tecforce, to be calculated on the amount to be collected, are set at 15% of the principal sum of the invoice and with a minimum of €500.00 per invoice.
- k. If the Agreement has been entered into with more than one Client, all Clients are jointly and severally liable for the obligations under this article, regardless of the name on the invoice.
 - If - in the opinion of Tecforce - the financial position and/or payment behaviour of the Client give reason to do so, the Client is obliged at Tecforce's first written request:
 - to issue an authorization for direct debit as referred to in Article 4 paragraph i of these terms and conditions; and/or
 - to provide an advance; and/or
 - provide adequate security for the fulfilment of the obligations towards Tecforce, for example by means of a bank guarantee.
- l. The size of the requested security and/or the requested advance will be in proportion to the size of the relevant obligations of the Client.
- m. If the Client does not comply with a request from Tecforce as referred to in the previous paragraph, or if a collection fails, the Client will be in default by operation of law without a notice of default being required.
- n. If the Client is in default, Tecforce is entitled to suspend the performance of its obligations under the Agreement or to terminate the Agreement immediately in whole or in part, without Tecforce owing any compensation to the Client. All claims of Tecforce become immediately due and payable as a result of the termination.
- o. The Client already now grants Tecforce an irrevocable and unconditional pledge on all its assets and receivables it has against third parties, as security for all of Tecforce's outstanding receivables against the Client, whether or not in the future, including claims.

Article 6. Information and data

- a. The Client is obliged to provide all data, not limited to information, knowledge and changes, which Tecforce indicates are necessary, or which the Client should reasonably understand to be necessary for the correct execution of the Agreement, in full, upon first request, and at least in good time, to Tecforce. The foregoing also applies if the data comes from third parties.
- b. The Client guarantees the correctness and completeness of the aforementioned data. Tecforce is in no way liable in this regard.

Article 7. Dissolution

- a. If a party fails to fulfil its obligations under the Agreement, the other party - in addition to what is stipulated in the Agreement and without prejudice to Tecforce's other rights - is entitled to dissolve the Agreement in whole or in part by means of a registered letter. The dissolution will only take place after the defaulting party has been given written notice of default and has been given a reasonable period of time to remedy the shortcoming, and compliance has not been forthcoming.
- b. Furthermore, one party is entitled, without any reminder or notice of default being required, to dissolve the Agreement out of court in whole or in part by means of a registered letter with immediate effect if:
 - the other party applies for a (provisional) suspension of payments or is granted a (provisional) suspension of payments;
 - the other party files for its own bankruptcy or is declared bankrupt;
 - the business of the other party is liquidated;
 - the other party discontinues its current business;

- through no fault of the one party, a substantial part of the assets of the other party is seized, or if the other party is otherwise no longer able to fulfil the obligations under the Agreement.
- c. If the Client had already received performance for the execution of the Agreement at the time of the dissolution, it can only partially dissolve the Agreement and only for that part that has not yet been performed by or on behalf of Tecforce.
- d. Amounts that Tecforce has invoiced to the Client before the dissolution in connection with what it has already performed for the implementation of the Agreement will remain unaffectedly owed by the Client to Tecforce and will become immediately due and payable at the time of the dissolution.

Article 8A. Liability

- a. The Client is liable for damage as a result of any accident and any event and as a result of the violation of another contractual or non-contractual obligation, with the exception of the deviations mentioned below and without prejudice to other provisions in these general terms and conditions for delivery. The Client will indemnify Tecforce against any claim for damages in this regard.
- b. The Client must indemnify Tecforce and hold it harmless against claims and fines as a result of acts and omissions of the Client that constitute an infringement of sanctions laws and/or regulations.
- c. Tecforce is not liable for damage to items caused during the time that Tecforce or someone on behalf of Tecforce actually transports, processes, handles, rents, borrows, uses, stores or for whatever reason has these items in their possession. Tecforce is not liable for damage resulting from the property damage.
- d. For material damage to goods delivered by or under the responsibility of Tecforce, (whether or not including material supplied by or on behalf of the Client), the liability is limited to the re-execution of the assignment. If it is not possible to carry out the assignment again, the liability is limited to the invoice value for the relevant assignment, or in the case of a partial assignment, the invoice value of the relevant partial assignment, or in the case of monthly invoicing, the invoice value of the month in question with a maximum of 1 month.
- e. The Client indemnifies Tecforce against all third-party claims for product liability as a result of a defect in a product that was delivered by the Client to a third party and that (partly) consisted of products and/or materials supplied by Tecforce.
- f. The Parties are not mutually liable for each other's indirect, immaterial or consequential damage, such as but not limited to loss of profit, business interruption, reputation damage and missed assignments. This with the exception of loss of rent and lost rent from Tecforce and unless this is caused by intent or gross negligence on the part of the other party.
- g. Client is fully responsible for, and will release, indemnify and hold harmless Tecforce and its affiliates from, and hold harmless against, all claims, losses, damages, costs (including legal fees), expenses and other obligations arising from pollution and/or contamination arising from or related to the execution of the agreement when:
 - the aforementioned pollution and/or contamination takes place in the Work area of the Client and its affiliated companies; or
 - the pollution and/or contamination referred to originates or arises from the property of or equipment owned by, leased or rented by – whether or not from Tecforce – the Client and its affiliated companies.
- h. If and insofar as any liability falls on Tecforce, for whatever reason, this liability is at all times limited to a maximum amount of EUR 2,500,000 per event or series of events with the same cause of damage.
- i. In any case, Tecforce's liability lapses in its entirety if the Client, as soon as it becomes aware of circumstances for the first time, does not report this within a reasonable time, or if the Client does not act or omits actions to prevent further damage.
- j. The Parties cannot invoke limitations on liability if and to the extent that loss or damage is the result of gross negligence or wilful misconduct on the part of the other party, or its affiliates
- k. The Parties are liable to third parties as determined by Applicable Law. For the purposes of this article, "third parties" are understood to mean any party that is not part of the Client and its affiliates or Tecforce and its affiliates.

Article 8B. Liability in connection with offshore, oil, gas and geothermal

- a. With regard to activities in the offshore and/or the oil, gas and geothermal industry, the provisions as referred to in this article also apply, with the exclusion of paragraphs c and d of Article 8A.
- b. The Client is responsible for, and will release, indemnify and hold harmless Tecforce and all affiliated companies from and against all claims, losses, damages, costs (including legal costs), expenses and other obligations due to:
 - loss of, or damage to, the property of the Client and its affiliates, whether owned or leased by the Client and its affiliates;
 - personal injury, including death or illness of subordinates of the Client and its affiliates; arising from or related to the performance of the Agreement.
- c. Tecforce is responsible for, and will release, indemnify and hold harmless Client and its affiliates from, and hold harmless against, all claims, losses, damages, costs (including legal fees), expenses and other obligations due to:
 - loss of, or damage to, the property of Tecforce and its affiliates, whether owned or leased by Tecforce and its affiliates;
 - personal injury, including death or illness of employees of Tecforce and its affiliates; arising from or related to the performance of the Agreement.
- d. With respect to third party claims, the party that caused the damage shall be responsible for, and shall release, indemnify, and hold harmless the other party against all: claims, losses, damages, costs (including legal fees), expenses and other obligations arising from personal injury, including death or illness and loss of or damage to property of such third parties, insofar as and to the extent that such injury, loss or damage results from an act or omission, including negligence of the party that caused the damage.
- e. The Client guarantees that all parties engaged by the Client have signed the mutual indemnification agreement of Nogepe – known as: 'MIA Mutual Indemnity Agreement' – and that they are sufficiently insured in this regard.

Article 9. Force majeure

- a. Force majeure is understood to mean any circumstance beyond the control of Tecforce, which permanently or temporarily prevents the fulfilment of the Agreement and which should be at its risk neither by law nor according to standards of reasonableness and fairness.
- b. Insofar as not already included, force majeure is in any case understood to mean: strike, company lockouts, blockades, embargoes, government measures, war, revolution and/or any equivalent situation, power failures, failures in electronic communication lines, fire, explosion and other calamities, water damage, flood, earthquake and other natural disasters, as well as major disease of an epidemiological nature that has affected Tecforce in any way.
- c. As soon as a force majeure situation occurs at Tecforce, it will notify the Client as soon as possible.
- d. In the event of force majeure on the part of Tecforce, its obligations under the Agreement will be suspended as long as the force majeure situation continues. However, this suspension will not apply to obligations to which the force majeure does not relate and which arose before the force majeure occurred.
- e. If the force majeure situation has lasted three months, or as soon as it has been established that the force majeure situation will last longer than three months, each of the parties is entitled to terminate the Agreement prematurely without observing any notice period.
- f. Even after such termination of the Agreement, the Client is obliged to pay Tecforce the fees it owes to Tecforce, which relate to the period before the force majeure situation.
- g. During the force majeure situation, Tecforce is not obliged to compensate for any damage to or from the Client, nor is it obliged to do so after termination of the Agreement as referred to in paragraph e of this Article.

Article 10. Confidentiality

- a. Tecforce and the Client will not provide confidential information from or about the other party, its activities and relations, which has come to their knowledge as a result of an offer or Agreement,

to third parties. This unless – and then insofar as – provision of that information is necessary to be able to properly perform the Agreement, the information is already generally known at the time of provision, or they are subject to a legal obligation to disclose.

- b. At the request of the Client, Tecforce will oblige the Temporary Worker to maintain confidentiality with regard to all that he gains knowledge of or becomes aware of during the performance of the work, unless the Temporary Worker is legally obliged to disclose.
- c. The Client is free to directly oblige the Temporary Employee to maintain confidentiality. The Client will inform Tecforce of its intention to do so and provide Tecforce with a copy of the relevant provisions.
- d. Tecforce is not liable for a fine, penalty or any damage suffered by the Client as a result of violation of the duty of confidentiality by the Temporary Worker.
- e. The provisions of this article continue even after the end of the Agreement.

Article 11. Transfer of rights and obligations

- a. Tecforce is entitled to transfer its rights and obligations under the Agreement to a third party.
- b. Unless otherwise agreed in writing, the Client is not permitted to transfer its rights and obligations under the Agreement to a third party.

Article 12. Penalty clause

- a. If a party acts in violation of one or more provisions, as referred to in Article 10 of this agreement, the other party forfeits a fine in favour of this Party in the amount of €5,000 for each violation – and insofar as relevant – increased by an amount of €1,000 for each day that the violation continues. The fine is immediately due and payable, without a notice of default or other prior statement within the meaning of art. 6:80 BW et seq. being required. This fine is payable in the event of both an attributable and a non-attributable shortcoming and without prejudice to any other rights or claims of the other party, including in any case the right of the other party to claim full compensation. The fine is capped at €500,000.
- b. The provisions of this article continue even after the end of the agreement.

Article 13. Applicable law and competent court

- a. Dutch law applies to these general terms and conditions, assignments, Agreements and/or other agreements.
- b. All disputes arising from or related to a legal relationship between the parties will be adjudicated exclusively by the court within the district in which Tecforce is located.

Chapter 2 Special provisions for the provision of Temporary workers

Article 14. The hiring of Temporary workers

- a. The Temporary Employment Agreement is entered into between the Temporary Worker and Tecforce. There is no employment contract between the Client and the Temporary Worker.
- b. When Tecforce conforms to the Marine Labour Convention (MLC - The MLC regulates the working conditions of seafarers worldwide), then the Client must also adhere to the rules of the MLC.
- c. When Tecforce makes the Temporary Worker available to the Client, the Temporary Worker actually works under the direction and supervision of the Client. In doing so, the Client observes the same care as it does towards its own employees. As a formal employer, Tecforce has no insight into the workplace and the work to be performed, on the basis of which the Client must ensure a safe working environment, as well as direct and supervise the Temporary Worker.
- d. The Client will not in turn outsource the Temporary Worker hired by it to a third party to work under its management and supervision without Tecforce's written permission. A violation of this paragraph means that Tecforce is entitled to immediately terminate the provision of the Temporary Worker and/or the Agreement, as well as to charge the Client for all resulting or related damage. The Client will then fully indemnify Tecforce.

Article 15. Content and duration of the Agreement and the provision(s)

- a. The specific conditions under which the Temporary Worker is made available to the Client are included in the Agreement. The Agreement cannot be terminated as long as Temporary workers are made available to the Client.
- b. The content of the Agreement indicates whether there is a Secondment or Temporary Employment Agreement.
- c. The Client will inform Tecforce about the intended duration of the provision, on the basis of which Tecforce can determine the nature and duration of the Temporary Employment Agreement with the Temporary Worker.
- d. If the Temporary Employment Agreement provides for the agency clause, Tecforce, the Temporary Employee and/or the Client do not have to observe a notice period if they wish to terminate the provision prematurely, unless otherwise agreed in writing.
- e. If the Temporary Employment Agreement does not provide for the agency clause, then this is referred to as a Temporary Employment Agreement for a definite or indefinite period. In this case, the Client can only terminate the provision prematurely on the condition that the payment obligations related to the provision continue until the expiry of the agreed duration of the provision. Tecforce is then entitled to (continue to) charge the Rate to the Client up to the agreed duration of the provision, in accordance with the usual or expected work pattern of the Temporary Worker. This, unless Tecforce and the Client have agreed otherwise in writing.
- f. If the Client wishes to terminate the provision while nothing has been agreed about the duration of the provision and the Temporary Worker is working on the basis of a Temporary Employment Agreement for a definite or indefinite period, a notice period of one month applies.
- g. If the reason for the termination is a dispute with the Temporary Worker, or a conflict situation, the Client must inform Tecforce of this in good time. Tecforce will then investigate whether the dispute or conflict situation can be resolved. The Client must make every effort to prevent and resolve a dispute.
- h. In connection with the notification obligation that applies to the Temporary Worker, Tecforce can request the Client at least five weeks before the end of 'the Temporary Employment Agreement for a definite period of time' indicate whether it intends to continue the provision. The Client is then obliged to indicate within three days whether it wishes to continue the provision. Failure to inform Tecforce in a timely manner, or incorrectly or incompletely, means that the Client must fully reimburse Tecforce for the costs associated with the compensation pursuant to Article 7:668 of the Dutch Civil Code.

Article 16. The Rate, (hourly) remuneration and other allowances

- a. The Client owes the Rate to Tecforce for the provision of the Temporary Worker, unless otherwise agreed in this regard.
- b. The Rate is in direct proportion to the wages owed to the Temporary Worker.
- c. The temporary worker's wages and allowances are determined in advance of the provision and, if necessary, during the provision, and are equal to the wages and allowances granted to comparable employees, working in equal or equivalent positions, in the service of the Client (the so-called wage ratio rule).
- d. The components as referred to in Article 8 Waadi (of the Dutch Civil Law - Allocation of Workers by Intermediaries) fall under the wage ratio regulation, including the option to deviate on the basis of paragraph 3. Temporary Employees who are bound by the ABU Collective Labour Agreement are bound by the hirer's remuneration ("Inlenersbeloning").
- e. Rate changes as a result of collective labour agreement obligations and changes in or as a result of legislation and regulations such as tax and social legislation and regulations will be passed on to the Client with effect from the time of those changes and will be owed accordingly by the Client, even if these changes occur during the term of an Agreement.

Article 17. Client information obligation

- a. The Client will inform Tecforce in a timely manner, correctly and completely with regard to the wage components of the wage ratio regulation as referred to in Article 16, so that Tecforce can determine the wages of the Temporary Worker.
- b. If the wages and other allowances of the Temporary Worker cannot be determined in accordance with the wage ratio regulation, these will be determined on the basis of discussions conducted by Tecforce with the Client and the Temporary Worker. When determining the wage, the training level and experience of the Temporary Worker and the required capabilities that the fulfilment of that position entails are the guiding principles.
- c. Tecforce is entitled to correct the Rate with retroactive effect and to charge it to the Client if it appears that (one of) the components as referred to in Article 16 have been incorrectly determined.

Article 18. Civil chain liability for wages

- a. In addition to Tecforce, the Client is jointly and severally liable towards the Temporary Worker for the payment of the wages owed to the Temporary Worker, unless the Client demonstrates that it is not culpable for any underpayment.
- b. For the purpose of demonstrating its non-culpability, the Client must in any case inform Tecforce in a timely, correct and complete manner regarding the wage components of the wage ratio rule in accordance with Article 17 paragraph a.
- c. If the Client wishes to obtain further information about the employment conditions of the Temporary Employee in the context of the chain liability for wages, it will consult Tecforce about this.
- d. The Client shall refrain from requesting information that is not related to or correlated with the temporary worker's wages. Tecforce reserves the right to provide anonymized information to the Client.
- e. The Client is obliged to maintain confidentiality with regard to the information obtained with regard to the Temporary Worker.

Article 19. Entering into a (direct) employment relationship between the Client and the Temporary Worker

- a. If the Client wishes to directly enter into an employment contract or another type of employment relationship with a Temporary Worker made available or to be made available by Tecforce, it shall immediately notify Tecforce thereof in writing. The parties will then enter into consultation to discuss the wishes of the Client. The basic principle is that the Client owes Tecforce a reasonable fee for the services rendered by Tecforce in connection with the provision, recruitment and/or

training of the Temporary Employee, in accordance with the provisions of Article 9a, paragraph 2 of the Waadi (of the Dutch Civil Code - Allocation of Workers by Intermediaries) and/or other relevant laws and regulations insofar as these have entered into force in the Netherlands.

- b. Another type of employment relationship, as referred to in this article, includes:
 - the appointment as a civil servant;
 - the assignment agreement;
 - contracting of work;
 - having the Temporary Worker made available to the Client by a third party (for example another Tecforce) for the same or different work.
- c. The Client will not directly enter into an employment contract with the Temporary Worker if the Temporary Worker has not legally terminated the Temporary Employment Agreement with Tecforce.
- d. The Client is prohibited from inducing Temporary workers to enter into an employment contract or another type of employment relationship with another company, with the intention of hiring the Temporary workers through this other company.

Article 20. Selection of Temporary workers

- a. The Temporary Worker is chosen by Tecforce on the one hand on the basis of his qualities and skills and on the other hand on the basis of the job requirements proposed by the Client.
- b. Requirements that are not relevant to the job, which moreover (may) lead to direct or indirect discrimination, including those related to race, religion, gender and/or disability, cannot be set by the Client. In any case, these requirements will not be honoured by Tecforce, unless they are set in the context of a target group policy that is permitted by law, to promote equal labour participation.
- c. If a Temporary Worker does not meet the job requirements set by the Client, the Client has the right to inform Tecforce within 4 hours of the start of the work. In that case, the Client is obliged to pay Tecforce at least the Rate for the actual hours of the Temporary Worker on the job.
- d. During the term of the Agreement, Tecforce is entitled to make a proposal to replace the Temporary Employee, for example if the Temporary Employee is no longer able to perform the work, or in connection with a reorganization or redeployment obligation. The Rate will then be determined again.

Article 21. Client's obligation of care and indemnification towards Tecforce

- a. The Client is aware and acknowledges that, according to Article 7:658 of the Dutch Civil Code and the applicable working conditions legislation, it is obliged to furnish and arrange the premises, equipment and tools in or with which the Client has the Temporary Worker perform the work in such a manner and state as is reasonably necessary to prevent the Temporary Worker from suffering damage in the performance of his work.
- b. The Client will take such measures and provide the Temporary Worker with concrete and appropriate instructions so as to prevent the Temporary Worker from suffering damage in the performance of his work.
- c. The Client is obliged to provide the Temporary Worker with sufficient, effective and appropriate Personal Protective Equipment (PPE). The Client must also ensure that PPE is used in the correct way and take measures in the event of disuse or incorrect use. If such supplies are provided by Tecforce, Tecforce is entitled to charge the associated costs to the Client. In addition to the statutory regulations, the Client must ensure that the Temporary Worker follows the (house) rules of the locations where it is located.
- d. Before the provision starts, the Client will provide the Temporary Worker and Tecforce with the necessary information about the required professional qualification of the Temporary Worker, as well as the Risk Inventory and Evaluation (RI&E), containing the specific characteristics of the job to be filled.
- e. The Temporary Worker must be given sufficient opportunity to understand the content before the work can start.

- f. The Client is liable vis-à-vis the Temporary Worker and Tecforce for and consequently obliged to compensate for the damage suffered by the Temporary Worker in the performance of his work, unless the damage is to a significant extent the result of intent or wilful recklessness on the part of the Temporary Worker, all with due observance of the provisions of Article 8.
- g. If the Temporary Worker has suffered such an injury in the performance of his work that death is the result, the Client is in accordance with Article 6:108 of the Dutch Civil Code obliged to compensate for the damage to the persons referred to in that article and towards Tecforce, unless the damage is to a significant extent the result of intent or wilful recklessness on the part of the Temporary Worker, all with due observance of the provisions of Article 8.
- h. The Client fully indemnifies Tecforce against claims brought against Tecforce due to the Client's failure to comply with the obligations referred to in this article and will fully reimburse Tecforce for the related costs, including the costs for legal assistance. The Client grants Tecforce the authority to assign its claims referred to in this article to the directly interested party(ies).
- i. The Client guarantees that it has concluded and maintains adequate, complete and unlimited liability insurance for all liabilities and indemnities arising from the Agreement and these General Terms and Conditions during the execution of the Agreement.

Article 22. Identification and personal data

- a. At the start of the provision of a Temporary Worker, the Client establishes his/her identity on the basis of the original identity document. The Client will organize its administration in such a way that the identity of the Temporary Worker can be demonstrated.
- b. The Client will treat the personal data of Temporary workers made available to it in the context of the provision confidentially and will process it in accordance with the provisions of the General Data Protection Regulation and other relevant legislation.
- c. In the event of a data breach within the meaning of the General Data Protection Regulation, the Client is obliged to report any personal data made available to the Client by Tecforce to the Dutch Data Protection Authority and to Tecforce. If necessary, Tecforce will inform the person or persons concerned.
- d. Tecforce is not liable for, and the Client must indemnify Tecforce against, fines or claims that are imposed because the Client has not fulfilled its obligations as referred to in the previous paragraphs. If claims have been made against Tecforce due to the Client's failure to fulfil the obligations referred to in this article, the Client will fully reimburse Tecforce for the related damage, including the costs of legal assistance.
- e. If necessary, a processing agreement will be concluded between the Client and Tecforce.

Article 23. Company car and company closure

- a. If the Client intends to provide the Temporary Worker with a car, the Client will inform Tecforce of this immediately. The Client will only agree with the Temporary Worker in consultation with Tecforce that the car may be driven privately, so that Tecforce can take this into account in the payroll tax. If the Client fails to do so, it is obliged to compensate for the resulting damage, costs and (tax) consequences that Tecforce suffers and must indemnify Tecforce in this regard.
- b. The Client guarantees to have taken out adequate insurance and to maintain it during the execution of the Agreement, with regard to the vehicle made available to the Temporary Worker, including in any case WAM insurance (Legal liability for motor vehicles), a full Casco-insurance and an SVI (Casualty Insurance for Occupants). The provision of a vehicle to the Temporary Worker is entirely at the expense and risk of the Client.
- c. If a company closure or mandatory day off takes place during the provision, the Client will inform Tecforce about this when entering into the Agreement, so that Tecforce can take this into account when determining the employment conditions. If the Client fails to do so, it will owe Tecforce the number of hours as agreed in the Agreement during the company closure or mandatory day off, multiplied by the last applicable Rate.

Chapter 3 Special provisions for job placement

Article 24. Applicability of general provisions

The purport of the provisions included in chapter 1 of these general terms and conditions apply by analogy to the Temporary Employment Agreement, mutatis mutandis to the Job Placement Agreement between Tecforce and the Client. Hereby the Client is the Client and the Temporary Worker is the employee, Mutatis Mutandis.

Article 25. Remuneration and content of the Job Placement Agreement

- a. The compensation owed by the Client to Tecforce may consist of either a fixed amount agreed in advance or a percentage agreed in advance of the full-time gross annual salary offered to the jobseeker, plus holiday allowance. In the absence of pre-determined compensation, the compensation will be determined in reasonableness and fairness.
- b. Unless otherwise agreed in writing, the compensation referred to in paragraph a of this article is only due if the job placement has led to an employment contract or another type of employment relationship as referred to in Article 19 paragraph b with a jobseeker selected by Tecforce. The compensation is also due if the jobseeker selected by Tecforce will perform work directly for the Client in another way - for example by provision.
- c. The specific conditions on the basis of which Tecforce carries out the job placement are included in the Job Placement Agreement.
- d. Any memo items will be charged on the basis of subsequent calculation.

Article 26. Employment relationship between the Client and the jobseeker

If, during the term of the job placement assignment or within six months after its termination, the Client itself enters into a collaboration as referred to in Article 25 paragraph b (and/or Article 19 paragraph b) with a jobseeker selected by Tecforce, it immediately owes Tecforce the agreed fee.

Article 27. Selection of the job seeker

- a. The jobseeker is selected by Tecforce on the one hand on the basis of the wishes provided by the Client to Tecforce with regard to his/her capacities and skills and information provided regarding the nature of the position and on the other hand on the basis of the qualities and skills of the job seeker known to Tecforce.
- b. When providing wishes and information regarding the desired candidate and the nature of the position as referred to in the previous paragraph of this article, the Client cannot set requirements that are not function-relevant. In any case, these requirements will not be honoured by Tecforce, unless they are set in the context of a target group policy that is permitted by law, to promote equal labour participation.